



## **Peak Football Club**

### **Policies and Procedures**

#### **Adverse Weather Policy**

Each team coach is the directly responsible person for the safety of the group of players they have care over and must act accordingly in adverse weather conditions to protect every player from harm.

Should there be any lightning within a 10 mile radius of a training/game facility, all activities are suspended. Coaches will instruct all players to seek shelter in covered facilities or in cars as appropriate and available. Activities may resume once 20 minutes have passed from the final lightning strike within the 10 mile radius.

Always use common sense when it comes to weather risk. Though the technology solutions available to all coaches are very good tools, they are not 100% foolproof. If you see lightning and/or hear thunder, and your weather app does not match what you are observing, again, err on the side of caution and seek shelter.

#### **Automatic Weather Detection Technology**

Depending on the site of the practice/game, a lightning detection technology may be on-site, at which time, coaches and teams should defer to its technology as the primary for that facility and act accordingly. If there is no one designated on-site, that responsibility falls to the coach (volunteer or contract) to make a call and communicate with their team.

#### **Absence of Automatic Weather Detection Technology at Facility**

Each contract coach should be equipped with a WeatherSentry phone application, a fee-for-service adverse weather detection phone application that provides some of the industry's best lightning and adverse weather condition detection. While other phone applications can provide some level of basic understanding, if the WeatherSentry phone application is available through an individual on-site, the WeatherSentry application will take precedence over all other phone applications in decision-making.

This policy is primarily written to address lighting, as that is the most prevalent safety risk that occurs in Colorado. However, if extreme wind, hail, tornadoes, blizzards, or any other weather event that may endanger players occurs, you must clear fields to assure the safety of all players.

#### **Air Quality Policy**

Air quality can impact players' ability to play a cardio-heavy sport like soccer safely. Due to the possibility of mountain forest fires and poor ozone level days in Peak FC coaches should follow the following procedures based on conditions.

The Club will use [purpleair.com](https://purpleair.com) to monitor daily air quality.

- Should levels rise to 150 or higher for an extended period of time, practices and games may be shortened
- Should levels rise to 200 or higher for an extended period of time, practices and games will be cancelled

Certain populations' sensitivities to this type of air quality can vary and we encourage those who do not feel comfortable to communicate with their coach if they are not comfortable with their player attending outdoor sessions/games during poor air quality without fear of any repercussions.

#### **Anti-Bullying Policy**

The Peak Football Club is committed to providing players a fun, positive, and secure environment in which to learn and enjoy the game of soccer. We do not tolerate bullying at any practice, game or other Peak FC sanctioned event. We will promote a TELLING atmosphere. This means that anyone who knows that bullying is taking place is expected to report the incident. Players and parents should be assured that they will be supported when bullying is reported.



### **Definition of Bullying**

Bullying is defined as conduct, gestures or comments which are insulting, intimidating, humiliating, hurtful, malicious, degrading or otherwise offensive to a player, group of players and/or teammates, and which create a hostile or intimidating environment, or which negatively affects a player's physical and/or emotional well-being. Bullying is any written, verbal or physical act, or any electronic communication, whether it is a single incident or a series of incidents that results in intentional pain and distress to the victim.

### **Signs and Symptoms**

A child may indicate he or she is being bullied through various signs and symptoms. While some children are prone to report bullying to their parents, coaches or adults, others will not, due to fear, intimidation or other factors. Coaches and parents should be aware of possible signs indicating that bullying may be taking place. These signs and behaviors could indicate other problems, but bullying should be considered a possibility and should be investigated.

For a list of potential signs of bullying please consult [this list](#).

### **Procedures for Parents, Coaches, and the Executive Director**

1. Parents should report bullying incidents to the team coach or manager. If the problem persists, reach out to the Rapids Youth Soccer Coaching Director or Executive Director. If necessary and appropriate, police may be consulted.
2. In all cases of reported bullying, parents of the player who was bullied shall be informed immediately and may be asked to meet with the respective team coach and/or coaching director to discuss the incident. In all cases, strict confidentiality shall be maintained. It is not our goal to make a public example of reported incidents.
3. The negative behavior must be investigated and the bullying stopped immediately. The parents of any player who is reported to be bullying will be contacted immediately by the respective team coach, coaching director, or Peak FC Executive Director and asked to meet to discuss the incident to help the bully or bullies change their behavior.

### **Consequences of Bullying**

1. In a first offense situation involving bullying, an attempt will be made to encourage the bully (or bullies) to modify their behavior for their benefit, for the benefit of the person bullied, and for the team. An attempt will be made by the coach, manager, or parent(s) to reconcile the situation between players (age and level of maturity and or severity of offense must be considered).
2. If the bullying persists, disciplinary action against a player may be taken by the team coach and/or Peak FC Executive Director which may include, but is not limited to, immediate suspension from participation in practices or game(s) for a period of time.
3. After the incident/incidents have been investigated and addressed, the situation will continue to be monitored by the respective team coach, team manager, and players' parents to ensure the problem is resolved.

### **Cancellation/Postponement/Discounted Enrollment Policy**

Peak Football Club may postpone or cancel any soccer league, practice, event, tournament, or camp at its sole discretion. We will use reasonable efforts to reschedule any cancelled or postponed programs within a reasonable timeframe within the same season, but no guarantees are made. Seasons are as follows: Fall Season (July to December), Winter Season (November to March), Spring Season (March to July), Summer Season (May to September). In its sole discretion, Peak FC may provide a credit for a future season should any current season be cancelled. The final decision, amount, and timeline regarding providing credits is at the sole discretion of Peak Football Club.

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#### **Coach Right to Refuse**

Peak FC reserves the right to refuse any coaches for any reason, except for reasons of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance programs. Most importantly, majority of reasons include perpetual negative or abusive sideline behavior.

#### **Coach Right to Terminate**

The Club reserves the right to remove any volunteer coach or paid coach for any reason at any time. Additional action may be required if necessary, including banning coaches from attending games as spectators and removing any future coaching rights. If coaches refuse to cooperate, they and their children may be banned from the club immediately and possibly permanently. Any further refusal to cooperate can result in police interaction.

#### **Coach Sideline Behavior Policy**

Peak FC has a zero-tolerance policy regarding aggressive coach sideline behavior. Excessive coaching is strongly discouraged, and only positive reinforcement should be provided to our players by coaches and sideline spectators. Coaches will be removed from the program for consistent violations of this philosophy. There should be no negative interactions between coaches and referees, coaches and opposing coach/players, or coaches and visiting parents.

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#### **Coach/Volunteer Medical Release**

1. I hereby request that the Peak Football Club ("Peak FC") allow me to participate in the Peak Football Club programming locations to be determined. I understand that programming may include, but is not limited to Leagues, Camps, Clinics, Academy, Events, Alliance Events, and Competitive Teams. The language of this waiver is also intended to cover all tryouts and open-play sessions related to the Peak Football Club.
2. In considerations Peak FC allowing me to participate in the Peak Football Club programming, I agree not to sue and forever release, waive and discharge Peak Football Club and their respective employees, governors, affiliates, agents, partners, owners, members, parents, subsidiaries, representatives, officers, attorneys and players (hereinafter referred to collectively as "Release-ees" from any and all liability to me, my child and his or her personal representatives, assigns, heirs, children, dependents, spouse and relatives for any and all claims, causes of action, losses, judgments, liens, costs, demands or damages that are caused by or arise from any injury (including death) to his/her person or property regardless of the cause(s) of such injury. I assume all risks associated with my participation in and observation of the Peak Football Club.
3. I further grant the Peak Football Club, and their respective successors and assign the perpetual worldwide and royalty-free rights to use my voice, photograph, and likeness in any media related to my performance in or observation of the club including, without limitation, a videotape recording of such programming without compensation to me, or my personal representatives, assigns, heirs, children, dependents, spouse and relatives.



4. I certify that I am in good mental and physical condition. I understand the inherent risks associated with participation in the club, and I also understand the inherent risks of participating in the sport of soccer at this level on a grass, astro-turf and blacktop surface. I recognize the possibility of physical injury associated with soccer, and in consideration of above organizations discharge and otherwise indemnify the organizations, the affiliates and sponsors, their employees and associated personnel (whether paid or volunteer) as well as the owners of the fields and facilities utilized for the programs, against any claim by or on behalf of the registrant as a result of the registrant's participation in the programs.
5. I authorize the Peak Football Club (Peak FC) staff to seek medical treatment for the me as they deem necessary at local medical facilities. I understand that this authorization is given in advance of any specific diagnosis, treatment or hospital care, and that it is given to provide the Peak FC staff authority to seek medical treatment as he/she judge's necessary to the above-named Participant. I accept responsibility for payment of all services rendered; I authorize any medical facility that renders services to release medical information necessary for the processing of insurance claims; and I authorize the payment of insurance claims directly to the medical facility. I understand that whenever possible, Peak FC will make a good faith effort to contact an emergency contact before seeking treatment. If this is not possible, I understand that the Peak FC staff will notify my designee as soon as possible of any and all diagnoses and treatments. I also hereby give consent for emergency medical care prescribed by a duly licensed Doctor of Medicine or Doctor of Dentistry. This care may be given under whatever conditions are necessary to preserve my life, limb, or well-being.

### Concussion Policy

Peak Football Club recognizes the potential danger and long-term health consequences of this often difficult to diagnose form of traumatic brain injury. The policy is intended to provide easy-to-understand guidelines related to players who have been diagnosed with or are suspected of having a concussion. The policy is for coaches, parents, and players, but is to be shared with any other adults or participants in Peak Football Club. At Peak FC, we want to ensure our players are provided the safest environment possible. As such, Peak FC is incorporating a Concussion Policy to educate Peak FC members about concussions, help prevent concussions from occurring and identify when a concussion may have taken place.

Per Colorado Senate Law 11-040 passed on March 14, 2011 and put into effect January 1, 2012, youth coaches need to be educated about concussions. It is **mandatory** for all recreational and competitive coaches to have completed a concussion training module and have a certificate of completion on file to be updated every two years.

Here are the guidelines Peak FC encourages coaches, players, and families to follow:

- **Learn about concussions!** The athlete, family, and coach should be familiar with the signs and symptoms of a concussion.
- **Identify the signs and symptoms of a concussion.** As a member of the sports community; we must recognize the signs of a concussion and check to see if the player is experiencing symptoms of a concussion.
- **'When in doubt, take the player out.'** It is best practice to remove the player from competition if there are signs and/or symptoms a concussion has occurred.
- **Do not let the player return.** The player should not return to competition until he or she is evaluated by a medical physician and cleared to play.
- **Monitor player recovery.** Players who have experienced a concussion should be allowed to return to participate on a gradual basis. Players should continue to be monitored with the goal that the player will eventually return to full participation at an individual pace. Not all concussions are the same.



When a parent registers their player, they agree to the following: *“If my child is diagnosed with a concussion during a Peak Football Club activity or during any other activity, including those outside Peak FC, or if my player has a prior head injury, I will inform my child’s coach of such diagnosis prior to the start of the season or before my child returns to play.”*

### **Conflict Resolution Policy**

Peak Football Club encourages our members to take a 24-hour “cool down” period before addressing a conflict that may have occurred. Complaints and concerns regarding your soccer experience should be directed according to the following guidelines.

Complaints regarding Peak Football Club coaches, assistant coaches, and/or managers should be addressed with the head coach. If resolution is not satisfactory, document your concerns in writing to the attention of the appropriate program director.

Concerns regarding your child’s team should be addressed directly with your child’s coach or assistant coach at a proper time and place. If resolution is not satisfactory, document your concerns in writing to the attention of the appropriate program director.

If, after following the appropriate measures as listed above, and resolution is not satisfactory, document your concerns in writing to the attention of the Peak Football Club Executive Director.

Complaints and concerns regarding Peak Football Club’s player development policies, programs and coaching staff should be documented in writing and sent to the attention of the Peak Football Club Executive Director and proper Program Director.

Complaints and concerns regarding Peak Football Club’s administrative policies should be documented in writing and sent to the attention of the Peak Football Club Executive Director.

### **Disclaimer**

Peak Football Club does not guarantee the accuracy, timeliness, completeness, or reliability of the information, products, or services obtained on or through its site. The information is provided on an “as is” and “as available” basis. This site’s information may be changed without notice. Peak Football Club disclaims all warranties, conditions, or representations of any kind – implied, expressed, or statutory, or arising from a course of dealing, usage or trade practice – regarding the site and the information provided. These disclaimed warranties include, but are not limited to, warranties of non-infringement of third-party rights, title, merchantability, and fitness for a particular purpose. Peak Football Club, and its employees or agents, are under no obligation to update this site’s information. This site may contain errors and is not guaranteed to meet your requirements or expectations.

### **Drug Policy**

Peak Football Club has a zero-tolerance policy regarding the use of alcohol, drugs, and tobacco products at any youth-related PEAK FC event. A youth-related event is described as any event with youth present under 21 years of age. We are a drug free organization at all times if youth under the age of 21 are present. For clarity, read the following guidelines:

- Alcoholic beverages, tobacco, and drugs (including marijuana and misuse of prescription medication) are not permitted at any youth-related Peak FC event, including practices and league games;
- No coach or volunteer shall participate in any youth-related PEAK FC activity while under the influence of drugs or alcohol; and
- Smoking or use of tobacco products is not permitted in or around youth sports practices or games.

### **Force Majeure**

Club shall not be liable or responsible for refunds for failure, cancellation, suspension, postponement, delay, or shortening in services resulting from a Force Majeure Event, inclusive of causes beyond its reasonable control, including, but not limited to: acts of God; field closures; labor disputes; equipment failure; war; terrorism; riot; acts of civil or military authorities; epidemics; floods; fires; unusual severe



weather conditions; accidents; or other contingencies the non-occurrence of which was a basic assumption on which the registration was made.

### **Guest Playing Outside the Club**

Players in the Peak Football Club, must ask for permission from the appropriate director of coaching to participate in outside events with other clubs. The technical staff wants to make sure players are getting enough rest and are fulfilling the training to game ratio that has been set forth in the beginning of each year. To manage the players development and time on the field, the directors will approve or not approve the request. If the request is approved, the director will need to fill out guest player paperwork and provide the player pass.

Players registered with Peak FC may guest play for other soccer clubs under the following conditions:

#### **1. Approval Process**

- **Permission Required:** All guest playing opportunities must be approved in advance by the player's Peak FC Head Coach and the Club Director.
- **Request Form:** A Guest Play Request Form must be submitted at least **10 days** prior to the intended match.
- **Event Details:** Players/parents must provide details including the name of the guest club, event date(s), and level of play.

#### **2. Eligibility & Conditions**

- **Good Standing:** The player must be in good standing with Peak FC, with no disciplinary actions or unresolved issues.
- **No Conflict:** Guest playing may not interfere with any Peak FC training sessions, games, or tournaments. Peak FC events always take priority.
- **Roster Limits:** Players may only guest for another club a maximum of **2 times per season**, unless otherwise approved by the Club Director.

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- **No Conflict:** Guest playing may not interfere with any Peak FC training sessions, games, or tournaments. Peak FC events always take priority.
- **Tournament Commitment:** Players may only guest play for another club if they have participated in all tournaments for their Peak FC team or have received explicit permission from the Club Director.
- **Roster Limits:** Players may guest for another club a maximum of three (3) times per season, unless otherwise approved by the Club Director.

#### **3. Insurance & Liability**

- **Player Responsibility:** It is the responsibility of the guest club to ensure player coverage for insurance and liability. Peak FC is not liable for injuries or incidents occurring while guest playing for another team.
- **Documentation:** The guest club must complete and submit all necessary league or tournament paperwork, including guest player forms, prior to participation.

#### **4. Player Conduct**

- While guest playing, players are expected to represent Peak FC with the highest level of sportsmanship, discipline, and professionalism.
- Any behavior that negatively reflects on Peak FC may result in revocation of guest playing privileges.

#### **5. Club-to-Club Cooperation**

- Peak FC maintains positive relationships with other clubs and expects open, respectful communication between coaching staffs regarding guest playing arrangements.

### **Enforcement:**

Failure to comply with this policy may result in suspension of guest playing privileges or further disciplinary action.

### **Questions or Concerns?**





Please contact the Club Director at [email/contact info] for clarification or guidance.

### **Hot Weather Policy**

The risk of heat related illness from vigorous sports activity increases with the temperature. The body generates heat which cannot be dissipated readily when the ambient temperature exceeds 85 degrees F, depending upon the humidity. Hot weather is considered at any point where the Heat Index reaches or exceeds 90. Coaches should follow the following procedures based on conditions:

- Heat Index up to 89°: Normal Play. Regular hydration patterns
- Heat index of 90°- 95°: Mandatory water breaks every 25 minutes.
- Heat index of 96°-102°: Mandatory water breaks every 15 minutes.
- Heat index over 103° (at start of training): All outside activity cancelled

### **Make Up Practice and Game Policy**

Sessions/games/practices may be required to be played on non-traditional days, including Sundays, weekdays, and doubleheaders. Game and practice schedules may be changed throughout the season due to, but not limited to, teams folding, bye weeks, quality of fields, lack of fields, flighting issues, weather problems, and other instances that may be out of our control. Peak Football Club aims to provide a safe and positive environment for all our teams.

### **Media Release Policy**

Peak Football Club reserves the right to use photographs, video, voice, and likeness of players, parents, coaches, and referees participating in our programming without compensation. The media obtained by Peak FC may be used on our website, social media, publications, and etc. By participating in Peak FC, members agree to the following statement:

I grant Peak Football Club, and their respective successors and assign the perpetual worldwide and royalty-free rights to use my child's voice, photograph, and likeness in any media related to my performance in or observation of the club including, without limitation, a videotape recording of such programming without compensation to me, or my personal representatives, assigns, heirs, children, dependents, spouse and relatives.

### **Movement Between Teams**

Peak Football Club finds it very important to make sure all players are playing at the correct level and being challenged just enough to help their development. Sometimes the coaching staff will find the best option to be moving a player to a new environment. If a player is moved this can result in an increase or decrease of fees for the remainder of the season or year. As soon as this move is approved by the appropriate technical director your player will be moved in the system and the fees will be updated according to the amount of games and events left for the new team.

### **No Pet Policy**

For the safety of Peak FC players and families, dogs are not are permitted on the premises of any Peak FC practice, game or event, even if dogs are permitted at that facility, park or field.

### **Non-Discrimination Policy**

Peak Football Club does not discriminate against its members, players, coaches, parents, referees on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance programs.

### **Parents Code of Conduct**

Youth soccer is for the players. All parents associated with the Peak Football Club are invited to share in the pleasure of watching their children participate in the world's most popular sport, so long as their behavior does not distract the players and officials from the free flow of play which is the trademark of the sport. Rapids Youth Soccer prides ourselves on having respectful and engaged families, and we ask that parents and guardians continue to adhere to these guidelines.

A parent or guardian should:

- Foster an environment of respect for referees, players, coaches, and spectators of the opposing team through words of encouragement and support.



- Applaud superior play, effort, and sportsmanship by players on both teams.
- Support your coaches and managers consistently regardless of the results on the field. Coaches contribute many hours of their time to your children. They deserve your congratulations when the team wins and your encouragement when the team doesn't.
- Communicate any concerns to the coach at the appropriate time (recommended 24 hour cool off period) away from the playing location and players.
- Always remain at least two yards from the playing field so our young players have room to play and enjoy the game.
- Your cooperation with these standards before, during, and after each game or practice will make Rapids Youth Soccer more enjoyable for everyone.

A parent or guardian must:

- Never use foul language or obscene gestures at a game or practice site.
- Avoid comments and gestures that express disagreement with referee decisions.
- Cooperate with any request by the game officials.
- Never consume alcoholic beverages on the field location at practices or games.

A parent or guardian understands that:

- Any parent or spectator who fails to adhere to these standards will be required to leave the playing area, and play will be suspended until he or she does so.
- The Peak Football Club reserves the right to suspend or terminate a player's enrollment for his or her parent's persistent or extreme sideline misbehavior, and there will be no refunds of player fees in such cases.
- Parents or guardians are responsible for their guests' behavior and must inform their guests of the applicable rules of conduct.

Any breaches of this Code of Conduct can result in your child's suspension and a member's removal from the Peak Football Club. Comments and behavior of any member which contradict the mission statement or disrupt the functioning of a team can result in the suspension and/or removal from the Peak Football Club.

#### **Personal Training Cancellation Policy**

Families and players are to provide at least a notice of cancellation 48 hours prior to the scheduled session. Cancellations made after this 48 period may be subject to a fee of half the price of the full session.

A no-show fee of the full price of the training session will be charged if:

- Our trainer waits at least 20 minutes for you and your player to arrive, and
- Our trainer attempts to contact you via phone or through text message with no response.

#### **Player Failure to Place Policy**

Registration of your child with Peak Football Club does not guarantee a place in the Club's Programs. As we do our best to give as many players the ability to play as possible, there may be instances where your child will be turned away. Such instances include, but are not limited to, the inability to create enough teams due to lack of players, inability to find a coach, late registrations, unsuccessful payments, and missing payment deadlines.

#### **Player Medical Release Policy**

- In considerations of Peak FC allowing my child to participate in the Peak Football Club programming, I agree not to sue and forever release, waive and discharge Peak Football Club and their respective employees, governors, affiliates, agents, partners, owners, members, parents, subsidiaries, representatives, officers, attorneys and players (hereinafter referred to collectively as "Releasees" from any and all liability to me, my child and his or her personal representatives, assigns, heirs, children, dependents, spouse and relatives for any and all claims, causes of action, losses, judgments, liens, costs, demands or damages that are caused by or arise from any injury (including death) to his/her person or property regardless of the cause(s) of





such injury. I assume all risks associated with my child's participation in and observation of the Peak Football Club.

- I certify that my child is in good mental and physical condition. My child and I understand the inherent risks associated with participation in the club, and we also understand the inherent risks of participating in the sport of soccer at this level on a grass, astro-turf and blacktop surface. I recognize the possibility of physical injury associated with soccer, and in consideration of above organizations discharge and otherwise indemnify the organizations, the affiliates and sponsors, their employees and associated personnel (whether paid or volunteer) as well as the owners of the fields and facilities utilized for the programs, against any claim by or on behalf of the registrant as a result of the registrant's participation in the programs.
- I, the parent/legal guardian of the registrant, authorize the Peak Football Club (Peak FC) staff to seek medical treatment for the Participant as they deem necessary at local medical facilities. I understand that this authorization is given in advance of any specific diagnosis, treatment or hospital care, and that it is given to provide the Peak FC staff authority to seek medical treatment as he/she judge's necessary to the above-named Participant. I accept responsibility for payment of all services rendered; I authorize any medical facility that renders services to release medical information necessary for the processing of insurance claims; and I authorize the payment of insurance claims directly to the medical facility. I understand that whenever possible, the Peak FC will make a good faith effort to contact me or the above named person(s) before seeking treatment. If this is not possible, I understand that the Peak FC staff will notify me, or my designee, as soon as possible of any and all diagnoses and treatments. I also hereby give consent for emergency medical care prescribed by a duly licensed Doctor of Medicine or Doctor of Dentistry. This care may be given under whatever conditions are necessary to preserve the life, limb, or well-being of my dependent.
- **US YOUTH SOCCER RELEASE**
- Recognizing the possibility of injury or illness, and in consideration for US Youth Soccer and members of US Youth Soccer accepting my son/daughter as a player in the soccer programs and activities of US Youth Soccer and its members (the "Programs"), I consent to my son/daughter participating in the Programs. Further, I hereby release, discharge, and otherwise indemnify US Youth Soccer, its member organizations and sponsors, their employees, associated personnel, and volunteers, including the owner of fields and facilities utilized for the Programs, against any claim by or on behalf of my player on/daughter as a result of my son's/daughter's participation in the Programs and/or being transported to or from the Programs. I hereby authorize the transportation of my son/daughter to or from the Programs.
- My player son/daughter has received a physical examination by a licensed medical doctor and has been found physically capable of participating in the sport of soccer. I have provided written notice, which is submitted in conjunction with this release and attached hereto, setting forth any specific issue, condition, or ailment, in addition to what is specified above, that my child has or that may impact my child's participation in the Programs. I give my consent to have an athletic trainer and/or licensed medical doctor or dentist provide my son/daughter with medical assistance and/or treatment and agree to be financially responsible for the reasonable cost of any such assistance and/or treatment.

#### **Player Pick Up Policy**

- Peak Football Club paid coaches are required and our volunteer coaches are requested to stay at the field until the last player is picked up. This policy applies to players from age 4 through age 18 and is designed to ensure your child's safety. Additionally, all coaches are requested to have a "two deep" player policy, meaning, coaches should never find themselves in a position being alone with a child. As a result, it is important that parents and guardians drop off and pick up their players from practice on time.
- While we understand that many parents have hectic schedules and getting to and from practices can present challenges, it is important to note that we rely on many volunteer and professional coaches who similarly have demanding schedules and often need to leave immediately following



your child's practice. Should a coach need to leave the field area while children are still present, children may only be left with an adult (this includes parents) that has completed a volunteer disclosure form and submitted the form to the Peak Football Club office. You can find our Volunteer Disclosure form on our website.

### **Player Release Policy**

- After a player commits to a team and completes registration with Peak Football Club, the player is considered registered to the Club. Each player is bound to the Club for the entire seasonal year for competitive teams and full-year registrations, which runs from August 1 of one year through July 31 of the following year. For players who are registered for a season, August 1 – November 1 and March 1 – June 1, they are considered part of the Club during these time periods. Each family is obligated to the full financial commitment.
- Peak FC will not consider a request for a release from the program during the soccer year until that player has paid his/her entire financial obligations to the Club and team for the soccer year. If approved, all fees for the entire seasonal year must be paid in full before the release can be authorized. This will include a reasonable estimate for coach travel expenses, any other fees that might be due after the player has transferred from the team, as well as a \$50 club-processing fee. Players receiving financial assistance will not be released during the seasonal year unless they pay the full expenses associated with the year, including any portion of granted assistance.

**In addition, Peak FC reserves the right to deny any player release request if granting such a release would result in the team falling below the minimum roster size required to participate in league play or maintain a competitive schedule.** This policy is in place to protect the integrity of the team, ensure a complete experience for remaining players, and preserve the Club's commitments to leagues and competitions.

### **Player Release Requests**

This policy establishes guidelines for players or parents requesting a release from Peak FC to join another club or discontinue participation. It is intended to support fair processes while protecting the integrity and operational needs of the club.

#### **1. General Policy**

Players registered with Peak FC are committed for the duration of the current season or registration period. A release request is a formal request to be removed from the club's roster to join another club or cease participation.

#### **2. Release Request Process**

To request a release:

- A **written request** must be submitted by the parent/guardian (or player if over 18) to the Club Registrar or Director at [admin@thepeakfc.com](mailto:admin@thepeakfc.com).

- The request must include:
  - Player's full name
  - Team and coach
  - Reason for the request
  - Name of the club the player wishes to transfer to (if applicable)

#### **3. Conditions for Approval**

A player release **may be granted** under the following conditions:

- The player's account is **paid in full** (no outstanding balance).
- The player is **not under disciplinary review**.
- The request complies with league and governing body (e.g., NMYSA, USYS, US Club Soccer) transfer rules and deadlines.

The club reserves the right to:

- Deny a release if financial obligations are unmet.
- Delay processing based on league transfer windows or administrative requirements.
- Deny a release if granting such a release would result in the team falling below the minimum roster size required to participate in league play or maintain a competitive schedule.



#### **4. Mid-Season Transfers**

Mid-season transfers to another club are discouraged and only considered in exceptional cases (e.g., relocation, safety concerns, significant coaching or team conflict). Supporting documentation may be required.

#### **5. Processing Time**

Please allow **7-10 business days** for the club to process the release request. The club will notify you once the request has been submitted to the appropriate league or governing body.

#### **6. Refunds**

Submitting a release request does **not guarantee a refund**. Refunds, if any, are subject to the club's **Refund Policy** and are evaluated separately from the release process.

#### **7. Final Decision**

The final decision on all release requests rests with the Club Director and will be communicated in writing. All releases will be conducted in accordance with applicable league and state association policies.

#### **Contact for Release Requests:**

Club Registrar

[admin@thepeakfc.com](mailto:admin@thepeakfc.com) (970)444-2399

### **Practice Participation – Registered Players Only**

#### **Purpose:**

To ensure the safety of all participants and maintain liability compliance, [Soccer Club Name] limits practice participation to players who are officially registered with the club.

#### **Policy Statement:**

##### **1. Registered Players Only:**

Only players who have completed the official registration process—including submission of required forms, waivers, and payment—are permitted to participate in practices, training sessions, scrimmages, or other on-field club activities.

##### **2. No Exceptions for Unregistered Individuals:**

- Friends, siblings, or guests who are not registered with the club are not allowed to participate in practice activities under any circumstances.
- This includes trying out drills, playing in scrimmages, or joining in warmups.

##### **3. Tryouts:**

For new players interested in joining, official tryouts or evaluation sessions will be scheduled and supervised by club staff. Participation in these sessions must follow club tryout guidelines and include a temporary waiver or release form.

##### **4. Coach Responsibility:**

Coaches are responsible for ensuring that only registered players take part in practices. Violations of this policy may result in disciplinary action.

##### **5. Insurance and Liability:**

Allowing unregistered individuals to participate in practices invalidates the club's insurance coverage and poses a significant liability risk. This policy is enforced to protect all parties involved.

##### **6. Enforcement:**

Any player found participating without proper registration will be asked to leave the field immediately. Parents or guardians will be notified, and registration must be completed before further participation.

#### **Contact Information:**

For questions regarding player registration, please contact [Registrar Name] at [Insert Contact Info].

### **Player Right to Refuse Policy**

- Peak Football Club reserves the right to refuse participation for any reason, except for reasons of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance programs. Most importantly, majority of reasons



include perpetual negative or abusive parent/guardian or player behavior or repeated non-payment of registration fees without resolve to cure.

- Reasons for refusal may include negative or abusive parent/guardian behavior, negative or abusive player behavior, or repeated non-payment of fees.

#### **Rain or Shine**

- Unless otherwise determined by the specific program director overseeing your child's program, all events will proceed regardless of weather changes. Please see Peak Football Club's Weather Protocol. No refunds will be given due to inclement weather.

#### **Refund Policy**

- Peak Football Club follows a strict no-refund policy. If your child cannot be placed on a team, the full registration fee will be returned; otherwise, all registrations are non-refundable.
- The club may, however, in its sole discretion, consider refund requests under the following: (1) a player moves more than 75 miles from a Peak Football Club region prior to the start of the season, (2) a player becomes injured or ill and can no longer participate in the season, or (3) any other exigent circumstances the club deems necessary or appropriate. Please note that in order for refund requests to be considered due to injury, such requests must be made within two weeks of the player's injury/illness and must include a physician's note for verification. No refunds will be provided after the third scheduled game of the season for any reason. All refunds, if granted, are subject to a processing fee.

#### **Registration Fee Policy**

Players will ONLY be allowed to participate with Peak Football Club's organized leagues if one of the requirements below have been met:

- Player participation fees have been paid in full prior to the first scheduled training.
- Participation fees have been partially paid prior to the first scheduled training with a written commitment to pay the remainder of the fees before the third scheduled game.
- A scholarship form has been received by the Peak FC staff before the deadline and communication has been made with the scholarship applicant about payment plans.

Unless otherwise communicated, all participation fees must be paid in full by the first scheduled training, unless on a payment plan.

Peak Football Club will make an effort to collect past due fees as appropriate with potential for removal of current and future playing privileges. Please remember that Peak FC is a nonprofit organization that survives off registration fees. Not paying fees as indicated could result in increased playing costs for all players.

#### ***All Peak Football Club Programs***

After a player commits to a team and completes the registration, the player is considered registered to the Club. Each player is bound to the Club for the entire seasonal year, which runs from August 1 of one year through July 31 of the following year. Families have the option of paying in full at the time of registration, or choosing a payment plan which allows the total to be divided installments. The first payment must be made by the registration deadline. Each family is obligated to the full financial commitment, regardless of the choice made.

#### **Peak FC Fee Policy**

To ensure smooth operations, consistent planning, and a high-quality experience for all players, our club has established the following fee policy. All fees are non-refundable unless otherwise stated.

#### **Registration Fees**

- **Amount:** \$200-800 per player \*depending on team
- **Due Date:** Paid at time of registration \*or a written/signed payment planned in place
- **Purpose:** Covers administrative costs, insurance, league registration, and initial club membership
- **Refund Policy:** Non-refundable unless player is not placed on a team

#### **2. Team Fees**



- **Amount:** \$TBD per season (varies by age group and level) – the goal for the 2025-2026 season is to have no team fees for any Peak FC team.

- **Due Date:** Collected prior to the start of each season (Fall and Spring)

- **Purpose:** Includes coaching salaries, field rentals, equipment, and training sessions

- **Payment Plans:** Available upon request; must be arranged prior to deadline

### **3. Tournament Fees**

- **Amount:** Varies depending on tournament (\$80-300 per event) – the goal for the 2025-2026 season is to have no tournament fees for any Peak FC team.

- **Due Date:** Typically 4-6 weeks before each tournament

- **Purpose:** Covers tournament entry fees, coach travel stipends (if applicable), and related expenses

- **Participation:** Players are expected to participate in all team-registered tournaments unless excused by the coach

### **4. Uniform Fees**

- **Amount:** \$100-250 for a full kit (jersey, shorts, socks, practice shirt, and warm-up jacket)

- **Due Date:** Due upon order; typically required every two years or as needed

- **Note:** Uniforms must be purchased through the official club vendor; additional/replacement items are available at individual cost

### **Additional Notes**

- **Late Fees:** A late fee of \$25 may be applied for each missed payment deadlines

- **Financial Assistance:** Limited scholarships or financial aid may be available; please contact the club administrator for more information

- **Multi-Child Discount:** Families with more than one child enrolled may be eligible for a discount on registration or team fees

## **Registration with Outstanding Balance from Previous Season**

### **Purpose:**

To ensure the financial stability of [Soccer Club Name] and maintain fairness to all members, this policy outlines the requirements for registration when a participant has an outstanding balance from a previous season.

### **Policy:**

#### **1. Outstanding Balance Requirement:**

Any player or family with an unpaid balance of registration fees, team fees, or tournament fees from a prior season will not be allowed to register for the upcoming season until the outstanding amount is paid in full.

#### **2. Payment Arrangements:**

In certain cases, the club may permit registration if a formal payment plan is established and approved by the Club Treasurer or designated board member. This arrangement must be documented in writing before registration can proceed.

#### **3. Deadlines and Enforcement:**

- Outstanding balances must be resolved no later than [Insert Registration Deadline] to guarantee a spot for the new season.

- Players with unresolved balances by the first official game or event will be removed from the active roster until the matter is resolved.

#### **4. Communication and Inquiries:**

Families are encouraged to contact the club's Treasurer at [Insert Contact Info] if they have questions or wish to discuss payment options. The club is committed to working confidentially with families facing financial hardship.

#### **5. Exceptions:**

Any exceptions to this policy must be approved by the Club Board and documented in meeting minutes.

### **Responsibility:**

It is the responsibility of the registering family to ensure all financial obligations are met prior to participation in any team activities.



## **Peak FC Coach Duties Policy**

### **Objective:**

To ensure a consistent, professional, and development-focused environment, all club coaches are expected to fulfill the following responsibilities:

#### **1. Player Development**

- Design and implement training sessions that promote individual skill growth, tactical understanding, and teamwork.
- Evaluate player performance regularly and provide constructive feedback.
- Prioritize player safety, well-being, and long-term development over short-term results.

#### **2. Team Management**

- Create season plans including training schedules, match strategies, and tournament preparation.
- Manage game-day activities including lineup decisions, tactical adjustments, and player rotation.
- Foster a positive team culture rooted in respect, discipline, and sportsmanship.

#### **3. Communication**

- Maintain clear and professional communication with players, parents, and club staff.
- Respond to emails, calls, and messages in a timely manner.
- Attend and participate in coach meetings, parent meetings, and club events as required.

#### **4. Administrative Duties**

- Submit team rosters, player evaluations, and other required documentation by deadlines.
- Report injuries and disciplinary issues according to club protocols.
- Ensure all players meet club and league eligibility requirements.

#### **5. Compliance and Conduct**

- Follow all club policies, league rules, and national/state soccer regulations.
- Serve as a role model of integrity, fairness, and respect both on and off the field.
- Complete required coaching licenses and ongoing education as mandated by the club.

#### **6. Professional Development**

- Stay updated on modern coaching techniques and philosophies.
- Participate in club training sessions, workshops, or conferences as required.

## **Peak FC Team Manager Duties Policy**

### **1. General Role**

The Team Manager is a key administrative support person for the team. They act as the primary point of contact for team logistics, communication, and coordination between the coach, parents, club administration, and tournament organizers.

### **2. Duties and Responsibilities**

#### **2.1 Communication**

- Serve as the main liaison between the coach and team families.
- Distribute team schedules, location details, and club updates promptly.
- Use team communication platforms (e.g., TeamSnap, GroupMe, email) effectively and professionally.

#### **2.2 Scheduling & Logistics**

- Coordinate game and practice schedules with coaches and field schedulers.
- Organize transportation and accommodations for tournaments or away games, if needed.
- Ensure the team is informed of any schedule changes or cancellations.

#### **2.3 Game Day Support**

- Ensure player cards, rosters, and required documents are present at games.
- Manage check-ins with referees or tournament officials.
- Assist with jersey coordination and field setup, if applicable.

#### **2.4 Tournament Coordination**

- Work with Registrar to register the team for approved tournaments.





- Communicate tournament details (location, format, required documentation) to families.
- Ensure all player paperwork and payments are submitted on time.

#### **2.5 Administrative Duties**

- Maintain an updated player roster and contact list.
- Track and manage team fees, expenses, and reimbursements (with club treasurer if applicable).
- Submit incident reports or injury forms as required by the club or league.

#### **2.6 Parent & Player Support**

- Foster a positive and inclusive team environment.
- Support coaches by handling administrative tasks so they can focus on coaching.
- Help onboard new players and families to the team and club.

#### **2.7 Compliance**

- Ensure team adheres to club, league, and tournament rules and codes of conduct.
- Encourage good sportsmanship and respectful behavior from players and parents.
- Attend club meetings or training sessions as required.

#### **3. Review and Expectations**

Team Managers will be evaluated informally based on team organization, communication effectiveness, and adherence to club policies. The role is typically seasonal and may be reappointed annually.

#### **4. Policy Review**

This policy will be reviewed annually by the Club Director or Board to ensure relevance and effectiveness.

#### **Release of Information Policy**

It is the Peak Football Club's policy to not release any information regarding any participants participation within Club structured programming, including, but not limited to team name, practice date, practice time, practice location, game date, game time, game location, coach name, coach contact information, or any other information pertaining to the player's participation in Peak FC. Information will only be released to the contact person on the Peak FC player's account. If you'd like information to be released to additional guardians or individuals, please have the main contact person on the account add those individuals to the account or call Peak FC to add them.

#### **Solicitations, Promotions, and Distribution of Materials Policy**

Any solicitations, promotions, distributions of written or other materials or any other advertisement not previously approved by the Peak Football Club is strictly prohibited at practices, games, or other activities sponsored by the club.

#### **Subject to Change**

Leagues, practices, camps, tournaments and other events hosted by Peak Football Club are subject to change without prior notice. Extenuating circumstances, including field closures, labor disputes, equipment failure, acts of civil or military authorities, epidemics, floods, fires, severe weather conditions, acts of God, or other exigent circumstances may limit the club's ability to maintain marketed schedules.

#### **Team Medical and Liability Release**

I hereby request that the Peak Football Club ("Peak FC") allow my team and players to participate in the Peak Football Club programming at locations to be determined. I understand that programming may include, but is not limited to Leagues, Camps, Clinics, Academy, Events, Alliance Events, Tournaments and Competitive Teams. The language of this waiver is also intended to cover all tryouts and open-play sessions related to the Peak Football Club.

In considerations of Peak FC allowing my team and players to participate in the Peak Football Club programming, I agree not to sue and forever release, waive and discharge Peak FC Peak Football Club and their respective employees, governors, affiliates, agents, partners, owners, members, parents, subsidiaries, representatives, officers, attorneys and players (hereinafter referred to collectively as "Release-ees" from any and all liability to me, my team and my players and their personal representatives, assigns, heirs, children, dependents, spouse and relatives for any and all claims, causes of action, losses, judgments, liens, costs, demands or damages that are caused by or arise from any injury (including death) to their person or property regardless of the cause(s) of such injury. I assume all risks associated with my team's and players's participation in and observation of the Peak Football Club.



I further grant the Peak Football Club; Major League Soccer (“MLS”), and their respective successors and assign the perpetual worldwide and royalty-free rights to use my team’s and Player’s voices, photographs, and likeness in any media related to my performance in or observation of the club including, without limitation, a videotape recording of such programming without compensation to me, or my personal representatives, assigns, heirs, children, dependents, spouse and relatives.

I certify that the player’s on my team are in good mental and physical condition. The players, the families and I understand the inherent risks associated with participation in the tournament, and we also understand the inherent risks of participating in the sport of soccer at this level on a grass, astro-turf and blacktop surface. I recognize the possibility of physical injury associated with soccer, and in consideration of above organizations discharge and otherwise indemnify the organizations, the affiliates and sponsors, their employees and associated personnel (whether paid or volunteer) as well as the owners of the fields and facilities utilized for the programs, against any claim by or on behalf of the registrant as a result of the registrant’s participation in the programs.

I, the team representative, certify that all parents will sign an medical release form for their individual player.

I hereby acknowledge that I have carefully read this Liability Waiver and Release of Liability, that I fully understand its content, that I am over the age of 18, I am the team manager or team coach listed and that I am agreeing to this Liability Waiver and Release voluntarily and intend for its use to be legally binding.

#### **Team Size Policy**

Peak Football Club believes that every player who would like to play soccer should have the opportunity to do so. In order to welcome new members, the Club maintains a Team Size Policy. To ensure the placement of new players, Peak FC reserves the right to add players to a team roster in order to meet the minimum player requirement. For instance, if the minimum team size for a U6 team is 7 and your roster is at 5, Peak FC will try to add 2 additional players but cannot insure it. If you, as a team, fill your roster before the deadline, it is the coach’s decision on whether to accept more players beyond the team size minimum.

This does not guarantee, however, that the Club will be able to fill all teams to the minimum requirement due to limitations on the number of players that register within a geographic area, age group, or gender.

#### **Minimum player requirements by program:**

- U6-U8: 7 player minimum (4v4)
  - Suggested 7-10 players
- U9-U10: 11 player minimum (7v7)
  - Suggested 11-13 players
- U11-U12: 12 player minimum (9v9)
  - Suggested 12-14 players
- U13+: 14 player minimum (11v11)
  - Suggested 14-16 players

Suggested team sizes reflect the number of players for a team to be most successful through the season. Coaches are obligated to accept players if their roster is under the minimum number found above. Once the roster meets the minimum requirement, it is the coach’s choice to accept more players.

Note: Once rosters have been finalized and the coach has contacted everyone on the team, Peak FC will remove players only if requested by the parents and player.

#### **Transgender/Nonbinary Policy**

The Peak Football Club (Peak FC) is committed to providing players a fun, positive, and secure environment to learn and enjoy the game of soccer. The club’s Transgender / Nonbinary Policy is split between Peak FC sanctioned activities and New Mexico Soccer Association (NMYSA) sanctioned activities. **Please make sure to contact your Director of Coaching for your player’s age group as you are registering to find the best environment for your player.**

#### **Peak FC Sanctioned Activities**



Peak FC sanctioned activities include any camps, clinics, leagues, and programming that are run solely by the club. This includes our Soccer Start program, our summer, winter, and in-season camps, as well as our internal recreational leagues.

Families are able to register their player for the gender team/program with which the player identifies via the club's sports registration system. We ask that families also reach out to the Director of the program to make them aware to assist with the placement of the player and create the best and safest playing environment.

### **NMYSA Sanctioned Activities**

Peak FC will follow the guidelines from USYS/US Soccer for state league and CSA-sanctioned activities which include, but are not limited to, to Peak FC's 8U-10U Select Program, 11U-19U Competitive league programming, and any recreational programming that participates against other clubs through NMYSA sanctioned events.

Per U.S. Soccer and United States Youth Soccer:

For the purposes of registration on gender-based amateur teams, a player may register with the gender team with which the player identifies, and confirmation sufficient for guaranteeing access shall be satisfied by documentation or evidence that shows the stated gender is sincerely held, and part of a person's core identity. Documentation satisfying the herein stated standard includes, but is not limited to, government-issued documentation or documentation prepared by a healthcare provider, counselor, or other qualified professional not related to the player.

The medical documentation should be shared with your program director and uploaded into the player's GotSport profile (this information and file upload is encrypted) or sent to Colorado Soccer Association directly.

### **Unable to Meet Market Expectations**

Due to extreme and rare conditions, such as weather, field availability, lack of space or other instances out of our control, Peak FC is not responsible for failure to meet expectations set forth on the Club's website.

### **Uniform Policy**

Players registered to Peak FC teams must purchase a uniform and training gear package at the beginning of the season. Players are required to wear appropriate Peak FC issued gear to each training session and game. There are no exceptions to this policy. Players are responsible for upkeep of this gear. Continuing players will have the opportunity to reuse last year's uniform if it is in the current style.

Uniform purchases happen on a 2-year cycle for all players in the program starting Fall 2025. New uniforms must be purchased on a 2-year cycle regardless of need. Uniform numbers will be assigned by the Club for all programs.

### **Website Use**

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### **Winter Weather Policy**

#### **PEAK FC Training Sessions, Camps & Clinics, and Recreational Programming**

Players are more susceptible to injuries during cold weather, particularly from pulled or torn muscles. Players should be encouraged to wear appropriate clothing to aid body heat retention yet afford adequate movement without creating a safety hazard. As a general rule, training programs will be canceled if the projected temperature (including wind chill) at the start of training is projected to be below 25 degrees Fahrenheit.



### Parent Code of Conduct

Parents/Guardians agree to:

1. **Support the players** in a positive manner, focusing on effort, teamwork, and improvement rather than wins or losses.
2. **Respect coaches' decisions** and refrain from coaching from the sidelines during practices and games.
3. **Treat all referees, players, coaches, and spectators** with respect, regardless of team affiliation.
4. **Avoid negative, confrontational, or aggressive behavior**, including shouting, using profanity, or arguing with officials or other parents.
5. **Communicate appropriately** with coaches regarding any concerns (privately and not during games or practices).
6. **Model good sportsmanship** at all times.

### Unacceptable Behavior

Unacceptable parent behavior includes, but is not limited to:

- Verbal abuse of players, coaches, referees, or other spectators
- Sideline coaching or disruptive shouting
- Confronting referees or coaches during or immediately after games
- Physical aggression or threats
- Public criticism of players (including their own child), coaches, or officials
- Use of drugs, alcohol, or tobacco at club events or fields

### Disciplinary Actions

Violations of this policy may result in the following actions, depending on severity and recurrence:

1. **Verbal Warning** – The parent is spoken to privately by a coach or club official.
2. **Written Warning** – A formal written notice is issued and recorded in the club's records.
3. **Suspension** – The parent may be suspended from attending games, practices, or other club events for a specified time.
4. **Removal from Club** – The family may be dismissed from the club entirely if behavior persists or if a single incident is deemed severe enough.

The Club Director or appointed Disciplinary Committee will investigate reported incidents and determine appropriate consequences.

### Appeals Process

Parents have the right to appeal disciplinary actions by submitting a written appeal to the Club Director within 7 days of notice. The Club will review the appeal and respond within 10 business days.

### Acknowledgment

All parents/guardians must sign the Parent Code of Conduct before their child may participate in club activities. Continued involvement in the club implies acceptance and agreement with this policy.